



DISPOSITION OF DIVISIONAL ITEMS

The Superintendent and Secretary-Treasurer are allowed to sell items valued to a maximum of \$1,000.00. Several items of identical value may be sold, provided that the sale price of each item does not exceed \$1,000.00.

The Secretary-Treasurer will provide for the Board of Trustees, at least once yearly, a list of items to be sold. He also shall advertise, at least once yearly or when needed, the items to be sold to the general public.

In the disposition of articles from closed schools, the School Division will give to the community any article or articles which the School Division does not require.

Land and Building Sale

1. Sale of buildings or land owned by the Division must receive the approval of the Public Schools Finance Board.
2. Other materials and equipment may be sold by direct sale, auction or advertisement.

Technology Equipment

The Division will strive to maintain technology in a manner which best realizes its technology vision. As such, it is recognized that replacement of technology due to wear and tear and obsolescence is an ongoing reality. To ensure efficiency of resources directed to technology within the Division, the Director of Research and Technology will attempt to maximize technology usage through salvage of usable parts as replacement parts, where possible.

Given the rapid depreciation and the obsolescence associated with technology equipment, there will be technology equipment of limited or no value which the Division will disperse in the following manner:

1. Computers or printers in working order but obsolete and removed from active school use may be offered for sale by the Director of Technology with approval from the Secretary-Treasurer. The Director of Technology and the Secretary-Treasurer will determine a suitable price for such items which shall be made available to the public, including students and staff. Proceeds from sales will go to the technology budget area.



2. Technology equipment which is not functional will be gathered for sale by tender in June and November of each year, by the Director of Technology in consultation with the Secretary-Treasurer. An advertisement will be placed in the local paper offering the accumulated equipment to the highest bidder with the expectation that the successful bidder will remove the equipment within two weeks of the award of the bid.