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## **EMERGENCIES**

### **Route**

When a bus driver is unable to continue on his route due to an emergency, such as a breakdown or being stuck in a snowdrift, the bus driver should follow regulations as closely as possible. The Bus Garage should be notified immediately via radio. The Bus Garage will arrange for students to be picked up or the bus to be made mobile. The driver is to remain with the students.

In the unlikely event that radio contact cannot be established, the driver should remain in the bus with students. After a period time where no contact occurs, the driver will need to develop a plan wherein the driver walks for help or to a location to make contact. Where weather is not severe, it may be in order for the driver or one or two senior students to walk for help if help is within walking distance. Students should remain in the bus, if at all possible.

### **Bus Driver**

In an EMERGENCY stay calm. Should your driver be injured and the bus is still moving, an older child should turn off the ignition if possible and apply the hand brake. When your bus is stopped, a student should contact the bus garage by radio and then students should leave the bus in an orderly manner through either exit door and look out for each other and see that everyone exits safely. Stay together away from the bus and off the roadway, while two older children go to the nearest telephone for help. Unless other danger is evident, do not move an injured person.

Each driver should review this procedure with their students at the beginning of the school year and the procedure also will be reviewed during bus evacuation drills in the Fall and Spring Terms.