

SWAN VALLEY SCHOOL DIVISION

P.O. BOX 995, 431 3rd STREET N.
SWAN RIVER, MANITOBA R0L 1Z0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2019

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2018/19 FRAME BUDGET

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EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2019

Revenue

Provincial Government	14,517,170
Federal Government	-
Municipal Government - Property Tax	6,233,632
- Other	-
Other School Divisions	14,000
First Nations	230,250
Private Organizations and Individuals	266,700
Other Sources	98,800
	21,360,552

Expenses

Regular Instruction	12,063,567
Student Support Services	3,202,154
Adult Learning Centres	-
Community Education and Services	65,485
Divisional Administration	779,999
Instructional and Other Support Services	492,139
Transportation of Pupils	1,915,126
Operations and Maintenance	2,493,082
Fiscal	344,000
	21,355,552

Current Year Operating Surplus (Deficit)	5,000
Net Transfers from (to) Capital Fund	(5,000)
Net Current Year Surplus (Deficit)	0

OPERATING FUND - REVENUE DETAIL PROVINCE OF MANITOBA

Budget for the Year Ending June 30, 2019

Funding of Schools Program

Base Support		
Instructional	2,639,027	
Additional Instructional Support for Small Schools	14,660	
Sparsity	267,110	
Curricular Materials	82,170	
Information Technology	84,909	
Library Services	125,994	
Student Services	461,820	
Counselling and Guidance	113,669	
Professional Development	69,845	
Physical Education	27,300	
Occupancy	1,058,490	4,944,994
Categorical Support		
Transportation	1,029,688	
Board and Room	-	
Special Needs: Coordinator/Clinician	146,537	
Special Needs: Level 2	356,250	
Special Needs: Level 3	221,865	
Senior Years Technology Education	179,658	
English as an Additional Language	4,350	
Indigenous Academic Achievement (included BSSIP)	146,000	
Indigenous and International Languages	-	
French Language Education	27,000	
Small Schools	36,901	
Enrolment Change	8,798	
Northern Allowance	-	
Early Childhood Development Initiative	20,527	
Literacy and Numeracy	109,560	
Education for Sustainable Development	6,300	2,293,434
Equalization		2,905,538
Additional Equalization		557,431
Formula Guarantee		466,672
Other Program Support		
School Buildings Support: "D" Projects	82,800	
Technology Education Equipment Replacement	62,700	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	145,500
		<u>11,313,569</u>

OPERATING FUND - REVENUE DETAIL **NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2019

Federal Government

Tuition Fees	-	
Transportation of Pupils	-	
French Language Monitor	-	
English as an Additional Language (Adults)	-	
Other:	-	
		0

Municipal Government

Special Requirement	8,877,000	
Less: Education Property Tax Credit	(1,608,001)	
Less: Tax Incentive Grant	(1,035,367)	6,233,632
Other:	-	6,233,632

Other School Divisions

Tuition Fees	-	
Transfer Fees	-	
Residual Fees	14,000	
Transportation of Pupils	-	
Other:	-	
		14,000

First Nations

Tuition Fees	230,250	
Transportation of Pupils	-	
Other:	-	
		230,250

Private Organizations and Individuals (Includes GBE's)

Regular Tuition	102,000	
International Tuition	-	
Continuing Education	-	
Other Tuition:	-	
Food Service	80,000	
Government Business Enterprises (GBE's)	-	
Other:	-	
SVRSS Marketing Lab Store	73,000	
Transportation Services	11,700	
		266,700

Other Sources

Interest	53,000	
Donations	-	
Other:		
Misc. School Revenue	4,700	
Technology Ed Programs	1,800	
Substitute Fees & Pro. Development	3,500	
Division Office - Misc. Revenue	500	
Transportation - Bus Usage and Parts	17,000	
Maintenance - Rentals, Car Plugs, Etc.	18,300	
		98,800

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE**6,843,382**

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2019

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2019	2018
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	10,125,493	2,663,085	-	47,976	482,230	224,927	1,131,476	1,115,511		15,790,698	16,083,922
Employees Benefits and Allowances	598,645	356,824	-	8,766	47,509	38,256	199,910	202,392		1,452,302	1,453,975
Services	469,400	112,355	-	2,055	235,060	176,906	70,800	1,082,329		2,148,905	2,038,146
Supplies, Materials and Minor Equipment	807,429	69,890	-	6,688	15,200	52,050	512,940	92,850		1,557,047	1,529,873
Short Term Loan Interest and Bank Charges									5,000	5,000	2,000
Bad Debt Expense									-	0	0
Transfers	62,600	0	0	0	0	0	0	0	(PAYROLL TAX) 339,000	401,600	407,600
TOTALS	12,063,567	3,202,154	0	65,485	779,999	492,139	1,915,126	2,493,082	344,000	21,355,552	21,515,516

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2019

REGULAR INSTRUCTION	CODE	OBJECT / PROGRAM	SINGLE TRACK SCHOOLS *				10 ADMINISTRATION	80				90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
			20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION	80 DUAL TRACK SCHOOLS **		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION	80 DUAL TRACK SCHOOLS **		
3XX SALARIES													
320 Executive, Managerial and Supervisory			800,299										800,299
330 Instructional - Teaching			41,241										8,467,571
350 Instructional - Other			5,973,579								1,621,246	831,505	234,800
360 Technical, Specialized and Service			208,387								26,413	56,403	60,828
370 Secretarial, Clerical and Other			4,425										370,071
390 Information Technology													191,924
Total Salaries			6,186,391	0	0						1,647,659	887,908	10,125,493
4XX EMPLOYEES BENEFITS AND ALLOWANCES			329,715								78,426	50,219	598,645
5-6XX SERVICES													
510 Professional, Technical and Specialized			12,000								20,064		112,205
520 Communications			95,614								139		96,324
540 Travel and Meetings			27,541								10,709		38,250
560 Tuition													0
570 Printing and Binding													0
580 Insurance and Bond Premiums													0
590 Maintenance and Repair Services			600								5,258	1,650	37,850
610 Rentals													0
630 Advertising			17,000										17,000
640 Dues and Fees			2,300										2,300
650 Professional and Staff Development			2,000										2,000
680 Information Technology Services			100,875								12,901	2,415	163,471
Total Services			230,389	0	0						49,071	4,065	469,400
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT													
710 Supplies			11,750								51,837	133,645	495,911
740 Curricular and Media Materials			1,100								22,952	1,870	121,418
760 Minor Equipment											2,152	62,700	78,400
780 Information Technology Equipment			2,000								19,027	500	111,700
Total Supplies, Materials & Minor Equipment			14,850	0	0						95,968	198,715	807,429
95X-99 TRANSFERS													
960 School Divisions													62,600
980 Organizations, Individuals and Other Entities													0
Total Transfers			0	0	0						0	0	62,600
TOTALS			1,789,059	0	0			7,262,477	0	0	1,871,124	1,140,907	12,063,567

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2019

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	
3XX	SALARIES							
320	Executive, Managerial and Supervisory	112,578						112,578
330	Instructional - Teaching					721,221	183,006	904,227
350	Instructional - Other				1,396,486			1,396,486
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	29,926						29,926
380	Clinician		172,030					172,030
390	Information Technology		47,838					47,838
	Total Salaries	142,504	219,868	0	1,396,486	721,221	183,006	2,663,085
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	9,846	17,361		289,510	32,015	8,092	356,824
5-6XX	SERVICES							
510	Professional, Technical and Specialized		84,000					84,000
520	Communications	1,025						1,025
540	Travel and Meetings	4,800	6,500				2,000	13,300
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services	400	350					750
610	Rentals							0
630	Advertising	1,000	330					1,330
640	Dues and Fees	450						450
650	Professional and Staff Development	5,000	3,000					8,000
680	Information Technology Services	3,500						3,500
	Total Services	16,175	94,180	0	0	0	2,000	112,355
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	2,200	4,500		5,770	100	4,600	17,170
740	Curricular and Media Materials	700	1,500		7,620	40,200	700	50,720
760	Minor Equipment		1,000		1,000			2,000
780	Information Technology Equipment							0
	Total Supplies, Materials & Minor Equipment	2,900	7,000	0	14,390	40,300	5,300	69,890
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		171,425	338,409	0	1,700,386	793,536	198,398	3,202,154

OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

Budget for the Year Ending June 30, 2019

ADULT LEARNING CENTRES		10	20	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
	TOTALS	0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2019

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	TOTALS
CODE	OBJECT \ PROGRAM	CONTINUING EDUCATION	ENGLISH AS AN ADDITIONAL LANGUAGE FOR ADULTS	COMMUNITY SERVICES AND RECREATION	PRE-KINDERGARTEN EDUCATION	
3XX	SALARIES					
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching					0
350	Instructional - Other					0
360	Technical, Specialized and Service				47,976	47,976
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	47,976	47,976
4XX	EMPLOYEES BENEFITS AND ALLOWANCES				8,766	8,766
5-6XX	SERVICES					
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings				1,500	1,500
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising				500	500
640	Dues and Fees				55	55
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	2,055	2,055
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies				6,188	6,188
740	Curricular and Media Materials				500	500
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	6,688	6,688
95X-99	TRANSFERS					
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
	TOTALS	0	0	0	65,485	65,485

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2019

DIVISIONAL ADMINISTRATION		10	20	30	50	TOTALS
CODE	OBJECT \ PROGRAM	BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	
3XX	SALARIES					
310	Trustees Remuneration	104,740				104,740
320	Executive, Managerial and Supervisory		140,620	97,209		237,829
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other		30,998	108,663		139,661
390	Information Technology					0
	Total Salaries	104,740	171,618	205,872	0	482,230
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	3,200	10,955	33,354		47,509
5-6XX	SERVICES					
510	Professional, Technical and Specialized	10,500		36,600		47,100
520	Communications		7,800	7,750		15,550
540	Travel and Meetings	24,500	6,800	5,500		36,800
570	Printing and Binding					0
580	Insurance and Bond Premiums	500		38,000		38,500
590	Maintenance and Repair Services		1,310	2,500		3,810
610	Rentals	100				100
630	Advertising	1,500	600	800		2,900
640	Dues and Fees	32,500	2,400	2,300		37,200
650	Professional and Staff Development	20,600	7,500	6,000		34,100
680	Information Technology Services				19,000	19,000
	Total Services	90,200	26,410	99,450	19,000	235,060
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies	5,500	5,000	4,500		15,000
740	Curricular and Media Materials		200			200
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	5,500	5,200	4,500	0	15,200
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		203,640	214,183	343,176	19,000	779,999

OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2019

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05	10	20	30	80	TOTALS
CODE	OBJECT \ PROGRAM	CURRICULUM CONSULTING & DEVELOPMENT ADMINISTRATION	CURRICULUM CONSULTING & DEVELOPMENT	LIBRARY / MEDIA CENTRE	PROFESSIONAL AND STAFF DEVELOPMENT	OTHER	
3XX	SALARIES						
320	Executive, Managerial and Supervisory	17,380					17,380
330	Instructional - Teaching				40,000		40,000
350	Instructional - Other			167,547			167,547
360	Technical, Specialized and Service						
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	17,380	0	167,547	40,000	0	224,927
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	648		35,075	2,533		38,256
5-6XX	SERVICES						
510	Professional, Technical and Specialized				3,000	1,500	4,500
520	Communications						0
540	Travel and Meetings						0
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums						0
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development				85,113		85,113
680	Information Technology Services			87,293			87,293
	Total Services	0	0	87,293	88,113	1,500	176,906
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies			8,200	2,000	11,300	21,500
740	Curricular and Media Materials			25,750			25,750
760	Minor Equipment			1,000			1,000
780	Information Technology Equipment			3,800			3,800
	Total Supplies, Materials & Minor Equipment	0	0	38,750	2,000	11,300	52,050
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		18,028	0	328,665	132,646	12,800	492,139

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2019

TRANSPORTATION OF PUPILS		10	20	70	80	90	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	
3XX	SALARIES						
320	Executive, Managerial and Supervisory	70,001					70,001
350	Instructional - Other						0
360	Technical, Specialized and Service		1,029,757				1,029,757
370	Secretarial, Clerical and Other	31,718					31,718
390	Information Technology						0
	Total Salaries	101,719	1,029,757		0	0	1,131,476
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	16,893	183,017				199,910
5-6XX	SERVICES						
510	Professional, Technical and Specialized	100	500				600
520	Communications	2,050	4,700				6,750
540	Travel and Meetings	1,200	4,300			5,000	10,500
570	Printing and Binding						0
550	Transportation of Pupils		1,000				1,000
580	Insurance and Bond Premiums		26,500				26,500
590	Maintenance and Repair Services		7,000				7,000
610	Rentals		9,000				9,000
630	Advertising	500	900				1,400
640	Dues and Fees	550					550
650	Professional and Staff Development	1,000	4,500				5,500
680	Information Technology Services		2,000				2,000
	Total Services	5,400	60,400	0	0	5,000	70,800
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	1,200	509,740				510,940
740	Curricular and Media Materials						0
760	Minor Equipment		1,500				1,500
780	Information Technology Equipment		500				500
	Total Supplies, Materials & Minor Equipment	1,200	511,740		0	0	512,940
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge		(86,924)			86,924	0
	Total Transfers	0	(86,924)	0	0	86,924	0
	TOTALS	125,212	1,697,990	0	0	91,924	1,915,126

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2019

OPERATIONS AND MAINTENANCE		10	20	50	70	80	TOTALS
CODE	OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUNDS	
3XX	SALARIES						
320	Executive, Managerial and Supervisory	50,962					50,962
360	Technical, Specialized and Service		879,257	70,666	40,394	46,128	1,036,445
370	Secretarial, Clerical and Other	28,104					28,104
390	Information Technology						0
	Total Salaries	79,066	879,257	70,666	40,394	46,128	1,115,511
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	12,619	161,825	11,698	7,581	8,669	202,392
5-6XX	SERVICES						
510	Professional, Technical and Specialized		14,000		1,000	1,000	16,000
520	Communications	900	4,500				5,400
530	Utility Services		428,000		42,500		470,500
540	Travel and Meetings	750	700				1,450
570	Printing and Binding						0
580	Insurance and Bond Premiums		149,800		5,400		155,200
590	Maintenance and Repair Services		110,000	72,979	14,500	38,500	235,979
610	Rentals		1,000			100	1,100
620	Property Taxes		150,000		34,500		184,500
630	Advertising	1,200	500				1,700
640	Dues and Fees	500					500
650	Professional and Staff Development	1,500	1,500				3,000
680	Information Technology Services		7,000				7,000
	Total Services	4,850	867,000	72,979	97,900	39,600	1,082,329
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	200	75,100		6,500	3,200	85,000
740	Curricular and Media Materials						0
760	Minor Equipment		5,000		750	2,000	7,750
780	Information Technology Equipment	100					100
	Total Supplies, Materials & Minor Equipment	300	80,100	0	7,250	5,200	92,850
960	School Divisions						
999	Recharge						0
	TOTALS	96,835	1,988,182	155,343	153,125	99,597	2,493,082

OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

Budget for the Year Ending June 30, 2019

Transfers to Capital Fund

Category "D" School Buildings	-
Bus Reserve	-
Bus Purchases	-
Other Vehicles	-
Furniture/Fixtures & Equipment	-
Computer Hardware & Software	-
Assets Under Construction	5,000
Other: _____	-

_____	5,000

Less: Transfers from Capital Fund

_____	-

_____	0

Net Transfers to (from) Capital Fund 5,000

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2019

(include additions to work in progress)	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment			-
Software			-
Total	-	-	-

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM		Estimated F.T.E. Enrolment September 30, 2018
REGULAR INSTRUCTION		
English Language - Single Track		1,004.0
Francais - Single Track		-
French Immersion - Single Track		-
Dual Track		
- English Language	194.5	
- Francais	-	
- French Immersion	80.5	
- Other Bilingual	-	275.0
Senior Years Technology Education		127.0
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS		1,406.0

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	1,268
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	712,585
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	767,028
LOADED KILOMETERS (For the period ended June 30)	650,534

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2018/19 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	7.75	1.00			1.63	0.11	0.73	0.54	11.76
330	Instructional - Teaching	93.03	9.65							102.68
350	Instructional - Other	10.17	51.08				5.79			67.04
360	Technical, Specialized and Service	2.02			1.18			33.24	20.59	57.03
370	Secretarial, Clerical and Other	11.25	0.75			2.75		0.67	0.50	15.92
380	Clinician		2.00							2.00
390	Information Technology	3.00	2.00							5.00
TOTALS (excluding Trustees)		127.22	66.48	0.00	1.18	4.38	5.90	34.64	21.63	261.43

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis	1.00
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310 TRUSTEES	7.00
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CALCULATION OF ADMINISTRATION COSTS AS A PERCENTAGE OF TOTAL EXPENSES

Administration Costs

Divisional Administration, Function 500	779,999
Less: Liability Insurance	32,334
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	-
	<u>747,665 (A)</u>

Expense Base

Total Operating Expenses	21,355,552
Plus: Transfers to Capital	5,000
Less: Adult Learning Centres, Function 300	0
	<u>21,360,552 (B)</u>

Percentage (A) / (B)

3.50%

Maximum Allowable Percentage

3.54%

Calculation of Maximum Allowable Percentage:

If F.T.E. Enrolment is 5,000 or over = 3.00%

If F.T.E. Enrolment is 1,000 or less = 3.60%

If F.T.E. Enrolment is between 1,000 and 5,000, calculated as:

$(3.00\% + (5,000 - \text{division enrolment}) \times 0.0001500\%)$ to a maximum of 3.60%

4.25% limit for Northern divisions

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾

Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾

-

Self-Administered Pension Plans

Expenses ⁽¹⁾

Administration (deducted above)	- *
Other: _____	-
	<u>0</u>

Associated Revenue ⁽²⁾

-

(1) Incremental costs of the program.

(2) Tuition fees from foreign students or the pension plan administration fee.