



# Create an inspiring, learning community where all belong contribute and succeed



Budget Consultation  
Public Meeting  
March 7, 2018



# Swan Valley School Division

2017-2018

- 1,465 Students (Sept 30, 2017)
- 3636.4 Square Kilometers
- 9 Schools
- 9 Trustees
- 270 Staff (not FTE, excludes casual & subs)
  - 121 teachers
  - 149 clerical, educational assistants, library assistants, bus drivers, mechanics, custodial, maintenance, cleaners, etc.
  - 25 casual employees
  - 18 substitute teachers

Enrollment	Jan. 2018	Sept. 2017	Sept. 2016	Sept. 2015
Kindergarten (JK & SK)	102	103	153	143
Early Years (Gr. 1-4)	443	452	434	442
Middle Years (Gr. 5-8)	443	444	420	424
Senior Years (Gr. 9-12)	490	466	478	475
<b>Total</b>	<b>1,478</b>	<b>1,465</b>	<b>1,485</b>	<b>1,484</b>
Junior Kindergarten	n/a	n/a	50	54



# Priorities

- ▶ Sustainability of Human Resources: the ability to recruit and retain high quality and diverse staff in all Departments
- ▶ Programming for Success: provide age appropriate programming as well as incorporating best teaching practises to ensure student success at all grade levels
- ▶ Cultural Inclusiveness: address and support the needs of people from diverse cultures, and value and celebrate their unique contributions.
- ▶ Maximise Resources: optimal utilization of our human resources, programs and infrastructure
- ▶ Health and Well- Being: physical, social, nutritional and intellectual health and well-being for all



# Sustainability of Human Resources

- ▶ Establish that Swan Valley School Division is a very desirable place to work
- ▶ Create succession plans for specialty positions
- ▶ Partner with Universities and training institutions to increase mentorships, apprenticeships, student teacher placements



# Sustainability of Human Resources: Accomplished

- ▶ Make SVSD more visible; new website, attended teacher recruitment fairs, first year teacher orientation, first year teacher book, created teacher recruitment booklet
- ▶ Partnering with UCN on Volvo Project
- ▶ Governance Model changed to reflect how the board operates
- ▶ New Policy and Administrative procedure manual
- ▶ Accessibility Plan created
- ▶ Schools front desks modified to comply with Accessibility Plan
- ▶ Executive summaries and board minutes emailed to all employees
- ▶ Trained all Principals in Walk Through Training
- ▶ Giving committees more autonomy and authority



# Programming for Success

- ▶ Increase play based learning opportunities for K-Grade 2 students
- ▶ Increase Life Skills Training at the Grade 3-8 levels
- ▶ Increase student engagement at Grade 9-12 levels



# Programming for Success: Accomplished

- ▶ Agreement with Wellman Lake to use their facilities for outdoor activities for all schools
- ▶ Development of a division wide outdoor education program for Grade 4 and Grade 6
- ▶ Partnership with the University of Brandon to offer University Courses to our Grade 12 students
- ▶ Carpentry Program and strengthening of the Electrical program added to Vocational Options
- ▶ Life Skills Program offered to all Grade 6 students ; partnership with Communities that Care
- ▶ Implementing My Blue Print ( ongoing)
- ▶ Developed an Off Campus site at Friendship Centre
- ▶ Promotion pamphlet developed by French Immersion teachers; program promoted in local nursery schools
- ▶ Started a Youth in Philanthropy Program in Partnership with the Community Foundation of Swan Valley



# Cultural Inclusiveness

- ▶ Provide appropriate support to increase Literacy and Numeracy scores across all grade levels
- ▶ Provide culturally appropriate supports to increase Literacy and Numeracy scores for all Indigenous students
- ▶ Educate students, staff, and the community about the importance and value of Cultural Inclusiveness



# Cultural Inclusiveness: Accomplished

- ▶ Partnership developed with Friendship Centre to offer Indigenous cultural activities such as; dancing, fiddling, beadwork, singing, jigging etc...
- ▶ Divisional Indigenous Committee formed with reps from each school
- ▶ Treaty training for all staff
- ▶ Follow up session on Treaty Training for teachers
- ▶ Public acknowledgement at community meetings that we are on Treaty land
- ▶ Some school plans have a goal of increasing the number of Indigenous books in their libraries
- ▶ Divisional Literacy committee formed to provide leadership in the area of Literacy
- ▶ Schools provided a local school PD day to develop a school plan to improve Literacy and Numeracy
- ▶ Two divisional reps attending Provincial Numeracy meetings



# Maximize Resources

- ▶ Effective and efficient use of our infrastructure
- ▶ Equitable access to all programs including extra curricular programs
- ▶ Technology Infrastructure reflects programming needs
- ▶ Increase student enrollment



# Maximize Resources: Accomplished

- ▶ Conducting community consultations on infrastructure and school configurations
- ▶ Asking the Minister of Education to close one of our schools
- ▶ Reduced one bus route last year
- ▶ Beginning the process of right sizing staffing of schools given that some school's enrollments have dropped significantly (reductions in Secretary, E.A. , Staffing in some schools)
- ▶ Board reducing itself by two trustees for next round of elections
- ▶ Upgraded the phone system (Benito and Birch now included)
- ▶ Meetings conducted with Sapotaweyak and OCN to explore vocational partnerships
- ▶ Meeting with president of UCN to explore Swan becoming a permanent training site for certain UCN Programs
- ▶ Exploring vocational partnership with Living Word Bible College



# Health and Well-Being

- ▶ Resource schools to ensure the health and well-being of all staff and students
- ▶ Develop clear pathways to access community resources/supports
- ▶ Develop Early Identification Protocol to help identify students that need support
- ▶ Educate all stakeholders, staff and students on the importance of well-being



# Health and Well-Being: Accomplished

- ▶ Division is involved in the Communities that Care Initiative
- ▶ Students and staff attended Head Strong : Stomp out the Stigma Conference in Dauphin
- ▶ Birch River School piloting meditation, yoga, mindfulness ... to help students self regulate
- ▶ P.D. session in Benito on Creating a Calming Classroom Kit
- ▶ E.A. P.D. session on Creating a Calming Classroom Kit
- ▶ All employee's day had a number of wellness sessions
- ▶ Partnering with Apple Schools to provide two half time coordinator positions in two schools to promote healthy living and nutrition
- ▶ Creating a more positive culture within the organization (ongoing)



# Key Focus for Next Year

- ▶ Develop a Divisional plan for increasing literacy and numeracy scores
- ▶ Begin implementing the accessibility plan
- ▶ Begin to establish Swan Valley as a training center by partnering with a variety of partners and entities (UCN, Living Word College, First Nation Communities)
- ▶ Continue to look for efficiencies in our organizations
- ▶ Continue to change the culture from an accountability to a responsibility culture
- ▶ Explore and possibly implement the professional growth model for teacher evaluations
- ▶ Upgrade our technology hardware



	<b>Proposed</b>	<b>Budget</b>	
	<b>2018/19</b>	<b>2017/18</b>	<b>Change</b>
<b>Revenue</b>			
Provincial Government	14,517,170	14,764,047	(246,877)
Federal Government	0	0	0
Municipal Government - Property Tax	6,233,632	6,217,082	16,550
- Other	0	0	0
Other School Division	14,000	26,000	(12,000)
First Nations	230,250	180,200	50,050
Private Organizations and Individuals	266,700	273,200	(6,500)
Other Sources	98,800	73,200	25,600
	<b>21,360,552</b>	<b>21,533,729</b>	<b>(173,177)</b>
<b>Expenses</b>			
Regular Instruction	12,063,567	12,124,270	(60,703)
Student Support Services	3,202,154	3,265,824	(63,670)
Adult Learning Centres	0	0	0
Community Education and Services	65,485	64,656	829
Divisional Administration	779,999	861,274	(81,275)
Instructional and Other Support Services	492,139	413,176	78,963
Transportation of Pupils	1,915,126	1,872,107	43,019
Operations and Maintenance	2,493,082	2,567,209	(74,127)
Fiscal	344,000	347,000	(3,000)
	<b>21,355,552</b>	<b>21,515,516</b>	<b>(159,964)</b>
Current Year Operating Surplus (Deficit)	5,000	18,213	(13,213)
Net Transfers from (to) Capital Fund	(5,000)	(45,000)	40,000
Net Current Year Surplus (Deficit)	0	(26,787)	26,787



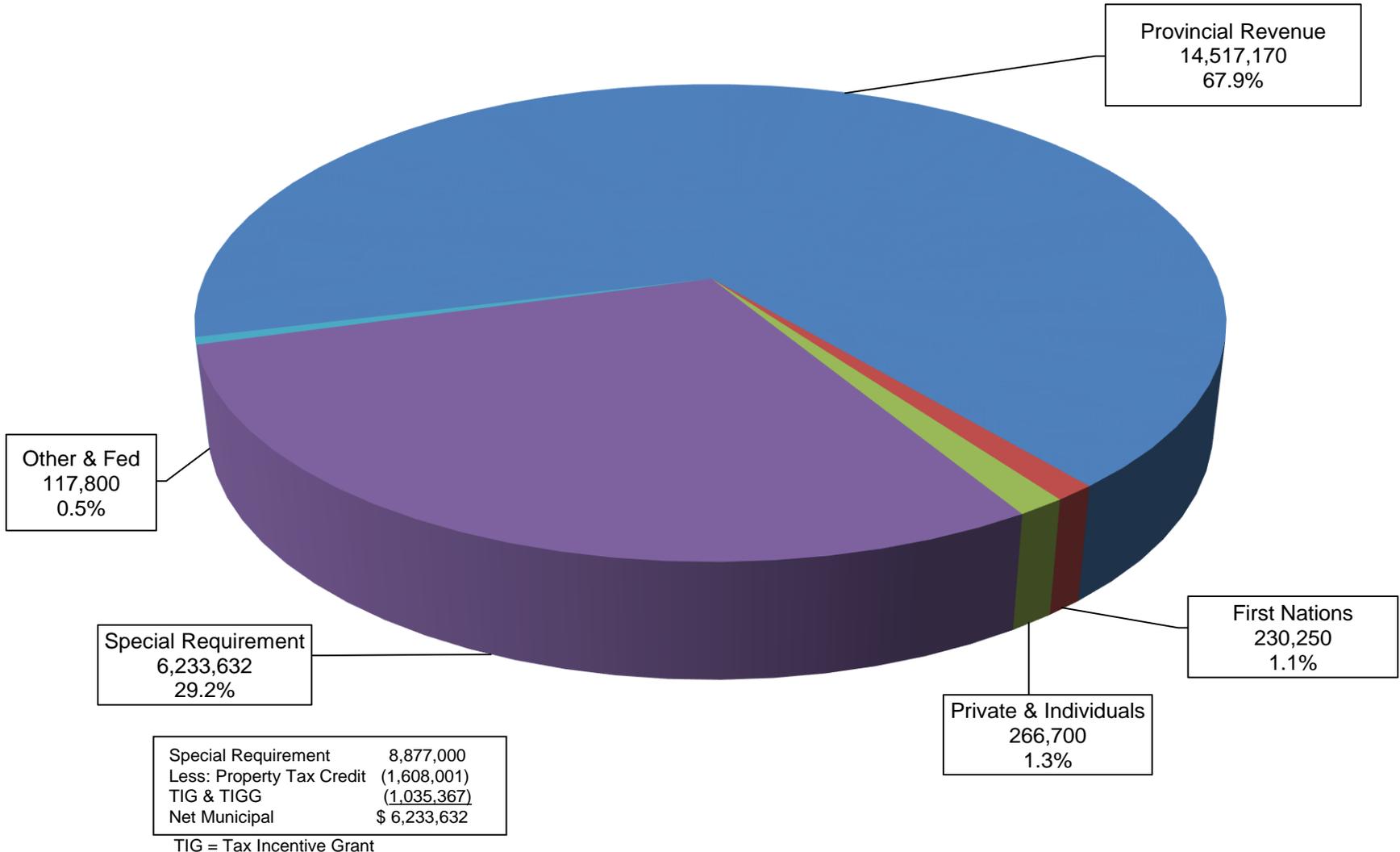
	<b>Proposed</b>	<b>Budget</b>	<b>(Decrease)</b>	<b>Inc./(Dec)</b>
	<b>2018/19</b>	<b>2017/18</b>		
<b>Revenue:</b>				
Provincial Government	14,517,170	14,764,047	(246,877)	(1.67%)
<b>SVSD Special Requirement</b>	<b>8,877,000</b>	<b>8,840,761</b>	<b>36,239</b>	<b>0.41%</b>
Less: Education Property Tax Credit	(1,608,001)	(1,567,182)	(40,819)	2.60%
Less: Tax Incentive Grant	(1,035,367)	(1,056,497)	21,130	(2.00%)
Other School Divisions	14,000	26,000	(12,000)	(46.15%)
First Nations	230,250	180,200	50,050	27.77%
Private and Other School Divisions	266,700	273,200	(6,500)	(2.38%)
Other Sources	98,800	73,200	25,600	34.97%
<b>Total Revenue</b>	<b>21,360,552</b>	<b>21,533,729</b>	<b>(173,177)</b>	<b>(0.80%)</b>
<b>Expenditures:</b>				
Salaries	15,790,698	16,083,921	(293,223)	(1.82%)
Benefits	1,452,302	1,453,976	(1,674)	(0.12%)
Services	2,148,905	2,038,146	110,759	5.43%
Supplies, Materials, Equipment	1,557,047	1,529,873	27,174	1.78%
Fiscal, Capital and Transfers	411,600	454,600	(43,000)	(9.46%)
<b>Total Expenditures and Transfers</b>	<b>21,360,552</b>	<b>21,560,516</b>	<b>(199,964)</b>	<b>(0.93%)</b>
<b>Net Current Surplus (Deficit)</b>	<b>0</b>	<b>(26,787)</b>	<b>26,787</b>	
	<b>FTE</b>	<b>FTE</b>	<b>(Decrease)</b>	<b>Inc./(Dec)</b>
Principals, Teachers, Clinicians	113.425	115.725	(2)	(1.99%)



# 2018/19 Draft Budget Sources of Revenue

As at March 7, 2018

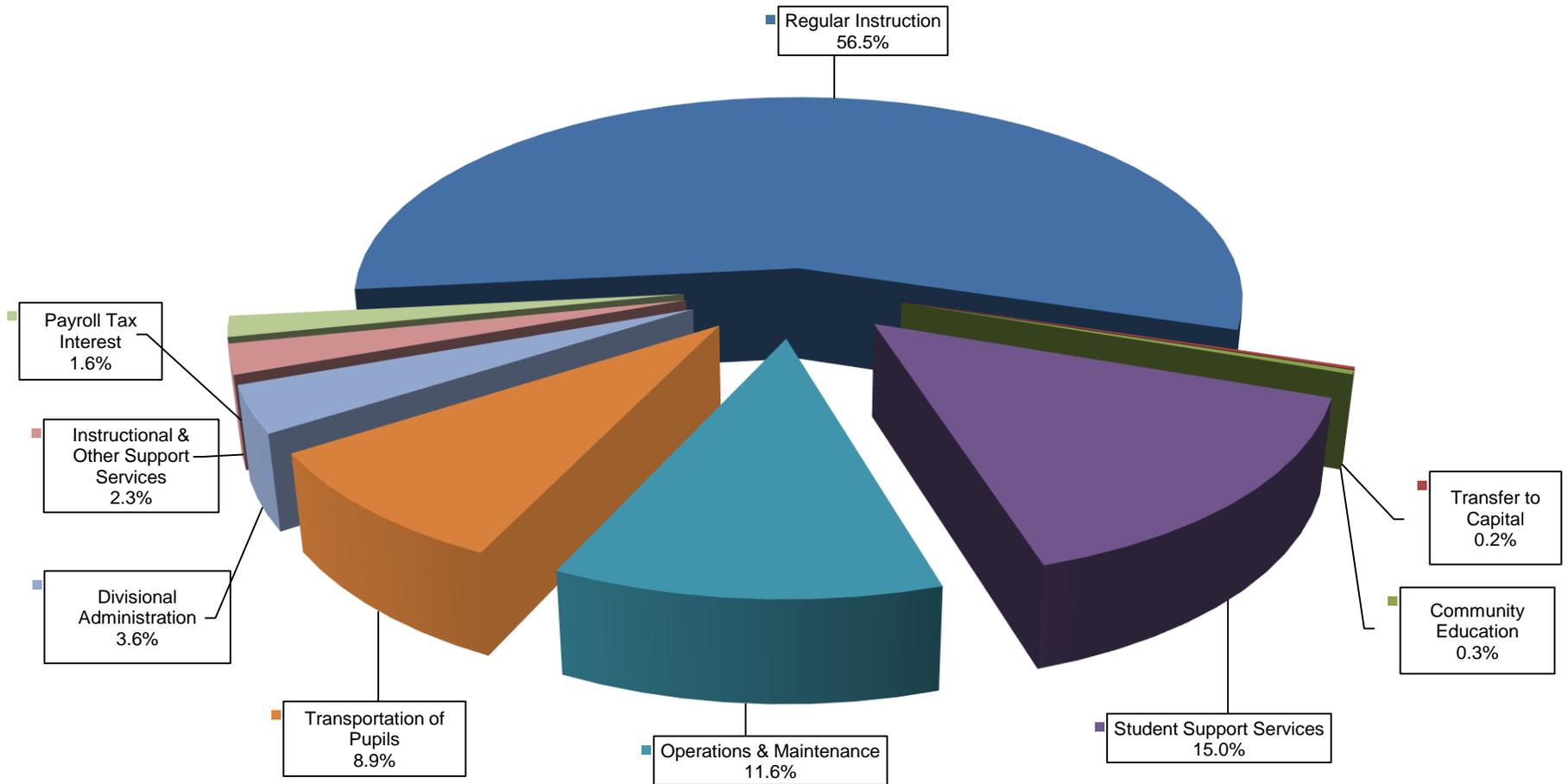
Total Revenue - \$21,360,552 Includes Tax Incentive Grants





# 2018/19 Draft Budget

## Operating and Capital Funds





## EXPENSES DEFINITION

### **Operating Fund - consists of the nine functions defined below:**

**Function 100 -** Regular Instruction - Consists of costs related directly to the K - 12 classroom (e.g. teachers, educational assistants, textbooks, related supplies, services and equipment such as desks, chairs, audio-visual equipment and computers). Also includes school based administration costs including principals, vice-principals and support staff.

**Function 200 -** Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory, or emotional/behavioural disabilities or who are identified as gifted. These costs would include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

**Function 300 -** Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

**Function 400 -** Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

**Function 500 -** Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

**Function 600 -** Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff and the educational process, such as libraries/media centers, professional development, and curriculum consulting and development.

**Function 700 -** Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

**Function 800 -** Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

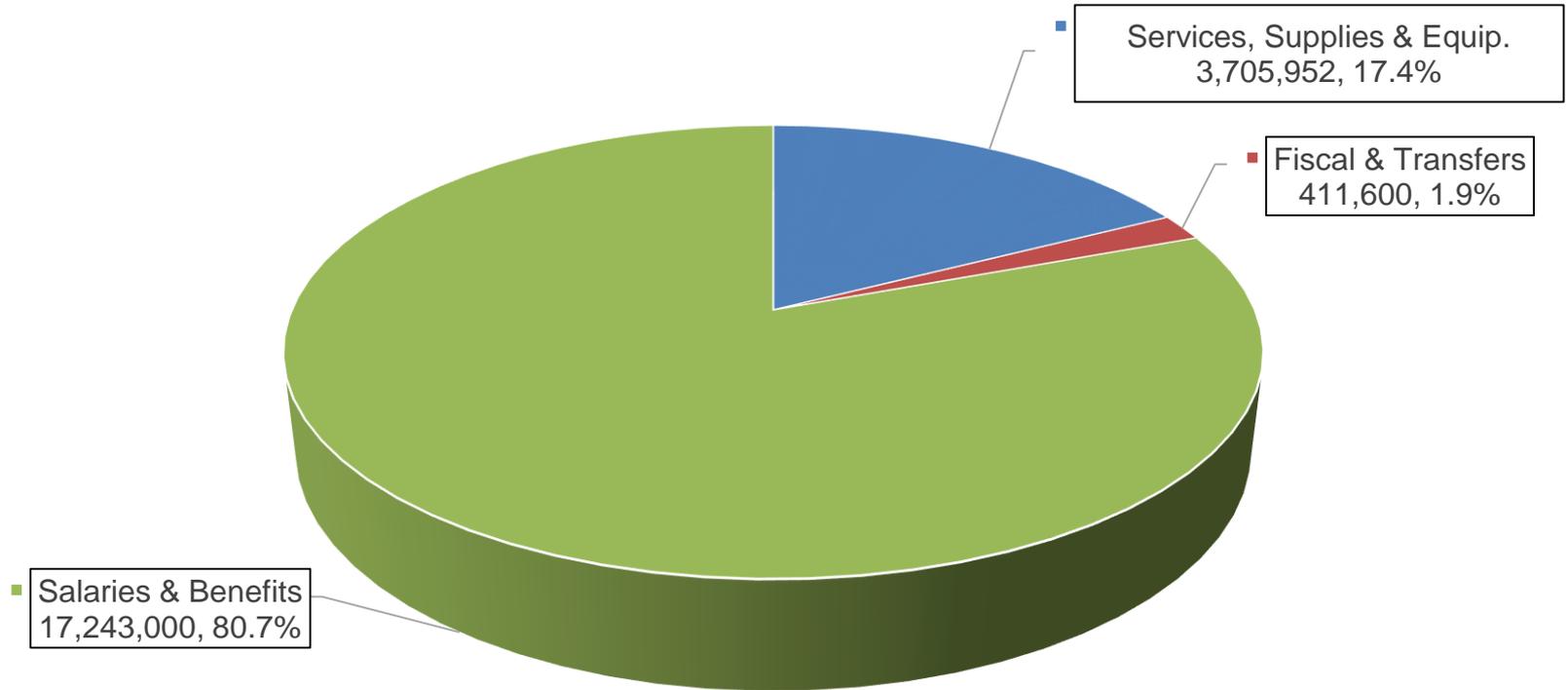
**Function 900 -** Fiscal - Consists of short-term loan interest, bank charges, bad debts expense and the Health and Education Levy.



# 2018/2019 DRAFT BUDGET

## Breakdown of Division Expenditures

as at March 7, 2018  
Total Expenditures - \$21,360,552



Salaries & Benefits account for 80.7% of Total Budget Expenditures (operating and transfers to capital)



# How do expenses in the S.V.S.D. compare to other Divisions in the Province?

2017-2018 Cost Comparisons per Student (Budget)		
	Provincial Average	S.V.S.D. Cost
<b>Operating Fund Cost per Student</b>	\$13,187	\$15,421
Regular Instruction	\$7,457	\$8,696
Student Services	\$2,465	\$2,355
Community Education & Services	1.0%	0.3%
Division Office Administration	\$469	\$621
Instructional Support Services	\$456	\$298
Transportation	\$582	\$1,350
Maintenance	\$1,530	\$1,851
Fiscal	\$227	\$250



# Comparison SVSD and Western Region School Divisions

Source: 2017/2018 FRAME BUDGET SUMMARY

School Division	2017/2018 Budget Operating Expenditure Per Pupil
Beautiful Plains	\$11,218
Fort La Bosse	\$13,014
Mountainview	\$13,465
Park West	\$14,637
Pine Creek	\$14,902
Prairie Spirit	\$14,286
Southwest Horizon	\$15,329
Swan Valley	\$15,421
<b>Swan Valley – 2018/19</b>	<b>\$15,098</b>
Turtle Mountain	\$14,092
Turtle River	\$15,699



# Swan Valley School Division Compared

Based on 2017/18 Budget	Provincial Average	S.V.S.D. Cost
Operating Expenditure	\$13,187	\$15,421
<b>SVSD 2018/19 Budget</b>	<b>n/a</b>	<b>\$15,098</b>
Pupil/Educator Ratio	13.1	12.2
Pupil/Teacher Ratio	16.7	14.7
Direct Support to Pupils Dollars per pupil (excludes Junior K)	78.7% \$10,378	73.6% \$11,349
2016 Mill Rate (includes Tax Incentive Grant)	13.8	14.0





**2018 PORTIONED SCHOOL ASSESSMENT**

Feb 26 2018 @ 7:01am

**B- 5**

**Swan Valley School Division**

**0.41% Increase on the Special Requirement**

Municipality	42.43%		42.46%		15.11%		100.00%		Ratios
	<b>Residential</b> <sub>2017 To '18</sub>		<b>Farm</b> <sub>2017 To '18</sub>		<b>Other</b> <sub>2017 To '18</sub>		<b>Total</b> <sub>2017 To '18</sub>		
		% Change		% Change		% Change		% Change	
149 MUNICIPALITY OF MINITONAS-BOWSMAN	37,476,260	5.46%	92,233,320	5.93%	16,394,440	1.86%	146,104,020	5.34%	0.25604
193 MUNICIPALITY OF SWAN VALLEY WEST	80,254,950	7.32%	135,038,530	9.57%	15,652,310	5.07%	230,945,790	8.47%	0.40471
455 TOWN OF SWAN RIVER	116,290,250	6.02%	112,650	(5.14%)	53,129,420	3.66%	169,532,320	5.26%	0.29709
617 RM OF MOUNTAIN	8,093,830	7.43%	14,927,380	2.68%	1,035,560	6.18%	24,056,770	4.38%	0.04216
	<u>242,115,290</u>		<u>242,311,880</u>		<u>86,211,730</u>		<u>570,638,900</u>		<u>1.0000000</u>
Change	<u>14,578,750</u>		<u>17,348,060</u>		<u>2,994,160</u>		<u>34,920,970</u>		
% of Change/Increase	<u>6.41%</u>		<u>7.71%</u>		<u>3.60%</u>		<u>6.52%</u>		

**2017 PORTIONED SCHOOL ASSESSMENT**

**Swan Valley School Division**

Municipality	42.47%		41.99%		15.53%		100.00%		Ratios
	<b>Residential</b>		<b>Farm</b>		<b>Other</b>		<b>Total</b>		
149 MUNICIPALITY OF MINITONAS-BOWSMAN	35,537,310		87,067,160		16,094,650		138,699,120		0.25890
193 MUNICIPALITY OF SWAN VALLEY WEST	74,781,030		123,239,450		14,896,400		212,916,880		0.39744
455 TOWN OF SWAN RIVER	109,683,990		118,750		51,251,200		161,053,940		0.30063
617 RM OF MOUNTAIN	7,534,210		14,538,460		975,320		23,047,990		0.04302
	<u>227,536,540</u>		<u>224,963,820</u>		<u>83,217,570</u>		<u>535,717,930</u>		<u>1</u>



# Impact of 2018 Reassessment

- No Change To Levy

	2018 Assessment	2017 Assessment	Variance	
<b>Municipality</b>				
MUNICIPALITY OF MINITONAS-BOWSMAN	1,925,707	1,947,273	(21,566)	-1.11%
MUNICIPALITY OF SWAN VALLEY WEST	3,043,954	2,989,257	54,696.54	1.83%
TOWN OF SWAN RIVER	2,234,501	2,261,125	(26,624)	(1.18%)
RM OF MOUNTAIN	317,077	323,583	(6,506)	(2.01%)
	7,521,239	7,521,239	0.00	0.00%
<b>Mill Rate</b>	<b>13.180</b>	<b>14.040</b>	<b>(0.859)</b>	



	2018/19 Budget	2017/18 Budget	Increase (Decrease)	% Inc/(Dec)
<b>SVSD Levy (Net Tax Incentive Grant)</b>	<b>7,821,702</b>	<b>7,521,239</b>	300,463	3.99%
<b>Mill Rate</b>	13.707	14.040	(0.333)	(2.37%)
<b>One Mill Raises</b>	570,639	535,718	34,921	6.52%
	<b>Proposed 2018 Levy 13.71 mills</b>	<b>2017 Levy 14.04 mills</b>	<b>Dollar Change</b>	<b>Percent Change</b>
Residential	3,318,748	3,194,511	124,237	3.89%
Farm	3,321,095	3,158,391	162,704	5.15%
Other/Commercial	1,181,859	1,168,337	13,522	1.16%
<b>Total Levy</b>	<b>7,821,702</b>	<b>7,521,239</b>	300,463	3.99%



# Proposed 2018 Levy

<b>Proposed 2018 SVSD Special Levy Increase</b>	
Proposed 2018 SVSD Special Levy	7,821,701.55
SVSD 2017 Special Levy	7,521,239.00
Increase In 2018 Levy 3.995%	300,462.55
<b>Composition of 2018 SVSD Levy Increase</b>	
2017/18 Budget - Spring Term 2018	263,025.00
2018/19 TIG Reduction	21,130.00
2018/19 Special Requirement 0.41% Increase	16,308.00
	300,463.00



# Proposed 2018 Levy

	2018 Levy - TIG 7,821,702	2017 Levy - TIG	Levy Increase	
<i>Used Avg. Assessment Increase For 2018 Reassessment re: property values below</i>				
House with \$100,000 Assessment in 2016	656.33	631.78	24.55	
House with \$150,000 Assessment in 2016	984.52	947.67	36.85	
Farmland RM SR W \$238,800 Assessment in 2016	916.65	871.69	44.96	
1/4 Section Near SR \$407,000 Assessment in 2016	1,562.30	1,485.67	76.63	
	2018 Assessment	2017 Assessment	Variance	
<b>Municipality</b>				
MUNICIPALITY OF MINITONAS-BOWSMAN	2,002,636	1,947,273	55,362.86	2.84%
MUNICIPALITY OF SWAN VALLEY WEST	3,165,556	2,989,257	176,298.25	5.90%
TOWN OF SWAN RIVER	2,323,766	2,261,125	62,641.08	2.77%
RM OF MOUNTAIN	329,744	323,583	6,160.81	1.90%
	7,821,702	7,521,239	300,463.00	<b>3.99%</b>
<b>Mill Rate</b>	<b>13.707</b>	<b>14.040</b>	<b>(0.333)</b>	



Questions  
Comments