

SWAN VALLEY SCHOOL DIVISION

P.O. BOX 995, 431 3rd STREET N.
SWAN RIVER, MANITOBA R0L 1Z0

FRAME BUDGET

FOR THE FISCAL YEAR ENDING JUNE 30, 2021

CALCULATION OF 2020 SPECIAL LEVY

To accompany the 2020/21 FRAME Budget

SWAN VALLEY SCHOOL DIVISION

A. Special Requirement: 2019/20 Budget (1)	<u>9,054,540</u>	
B. Amount related to 2019/20 included in 2019 Special Levy	<u>4,074,543</u>	
C. Balance of 2019/20 to be raised in 2020 (A - B)		<u>4,979,997</u>
D. Special Requirement: 2020/21 Budget (1)	<u>9,235,630</u>	
E. Amount included in 2020 Special Levy (45.0% of D) (2)		<u>4,156,034</u>
F. Surplus (Applied)/Raised (not included in the Special Requirement)		<u>(100,000)</u>
G. 2020 SPECIAL LEVY BEFORE TAX INCENTIVE GRANT (C + E + F)		<u>9,036,031</u>
H. Less: Tax Incentive Grant		<u>994,366</u>
I. 2020 TOTAL SPECIAL LEVY (G - H) (3)		<u><u>8,041,665</u></u>

- (1) Special Requirement must agree with the Special Requirement shown under Municipal Government in your budget.
- (2) The percentage of the 2020/21 Special Requirement shown in E must not be less than 40%.
- (3) Please ensure that the 2020 Special Levy calculated on this form agrees with the total of levies requested on your Notices of Tax Requirements.

PLEASE REMIT THIS FORM AND YOUR NOTICES OF TAX REQUIREMENTS WITH YOUR BUDGET



<u>March 09, 2020</u> DATE	 CHAIRPERSON
<u>March 09 2020</u> DATE	 SECRETARY-TREASURER

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EXPENSE DEFINITIONS

Operating Fund - consists of the nine functions defined below:

Function 100 - Regular Instruction - Consists of costs related directly to the K - 12 classroom, e.g. teachers, educational assistants, textbooks (incl. e-books), related supplies, services, and equipment such as desks, chairs, tables, audio visual equipment and computers. Includes costs related to Gifted students, International Baccalaureate, Advanced Placement, university offered and correspondence courses, and enrichment activities that are generalized in nature. Also includes school based administration costs including principals, vice-principals, and support staff. Summer school costs are recorded here.

Function 200 - Student Support Services - Consists of costs specifically related to students who have exceptional learning needs, as well as counselling and guidance and resource costs for all students. Students with exceptional learning needs are students who have physical, cognitive, sensory or emotional/behavioural disabilities. Costs include special education and resource teachers, special needs educational assistants, counsellors, clinicians, and related and appropriate services (e.g. occupational therapists), supplies, textbooks, materials, equipment and software. Special education co-ordinators or student services administrators and clerical staff are also included.

Function 300 - Adult Learning Centres - Consists of costs related to Adult Learning Centres (ALC) owned and operated by school divisions. ALC's offer adult centred programs in which adult education principles and practices are applied to curriculum and program delivery. Does not include costs associated with adults in the regular classroom. Also, does not include costs associated with ALC's that are governed by their own board of directors.

Function 400 - Community Education and Services - Consists of costs related to providing services (such as community use of facilities and gym rentals) and non-credit courses to community groups and individuals. Includes pre-kindergarten education.

Function 500 - Divisional Administration - Consists of costs related to the administration of the school division including the board of trustees and the superintendent's and secretary-treasurer's departments.

Function 600 - Instructional and Other Support Services - Consists of costs related to support services for students, teaching staff, and the educational process, such as libraries/media centres, professional development ,and curriculum consulting and development.

Function 700 - Transportation of Pupils - Consists of all costs, including supervisory and clerical personnel, related to the transportation of pupils. Does not include the purchase of school buses over \$20,000 per unit as they are recorded in the capital fund.

Function 800 - Operations and Maintenance - Consists of all costs, including supervisory and clerical personnel, related to the upkeep, maintenance and minor repair of all school division buildings and grounds. Includes utilities, taxes, insurance and supplies. Does not include capital costs.

Function 900 - Fiscal - Consists of short-term loan interest, bank charges and the Health and Education Levy.

Note: Capital costs are not included in Operating Fund functions.

**OPERATING FUND
SCHEDULE OF REVENUE AND EXPENSES**

Budget for the Year Ending June 30, 2021

Revenue

Provincial Government	14,086,534
Federal Government	-
Municipal Government - Property Tax	6,603,058
- Other	-
Other School Divisions	12,000
First Nations	245,050
Private Organizations and Individuals	270,600
Other Sources	189,938
	21,407,180

Expenses

Regular Instruction	11,722,104
Student Support Services	3,654,643
Adult Learning Centres	-
Community Education and Services	64,198
Divisional Administration	765,668
Instructional and Other Support Services	516,698
Transportation of Pupils	1,871,586
Operations and Maintenance	2,470,283
Fiscal	342,000
	21,407,180

Current Year Operating Surplus (Deficit)	0
Net Transfers from (to) Capital Fund	0
Net Current Year Surplus (Deficit)	0

OPERATING FUND - REVENUE DETAIL PROVINCE OF MANITOBA

Budget for the Year Ending June 30, 2021

Funding of Schools Program

Base Support		
Instructional	2,569,269	
Additional Instructional Support for Small Schools	-	
Sparsity	257,783	
Curricular Materials	79,998	
Information Technology	82,665	
Library Services	122,664	
Student Services	457,622	
Counselling and Guidance	110,664	
Professional Development	67,998	
Physical Education	27,375	
Occupancy	879,795	4,655,833
Categorical Support		
Transportation	1,004,392	
Board and Room	-	
Special Needs: Coordinator/Clinician	142,664	
Special Needs: Level 2	356,250	
Special Needs: Level 3	221,865	
Senior Years Technology Education	181,720	
English as an Additional Language	2,250	
Indigenous Academic Achievement (included BSSIP)	146,000	
Indigenous and International Languages	-	
French Language Education	18,699	
Small Schools	24,865	
Enrolment Change	60,038	
Northern Allowance	-	
Early Childhood Development Initiative	16,200	
Literacy and Numeracy	106,664	
Education for Sustainable Development	4,900	2,286,507
Equalization		2,732,961
Additional Equalization		557,431
Formula Guarantee		505,823
Other Program Support		
School Buildings Support: "D" Projects	66,780	
Technology Education Equipment Replacement	62,700	
Skills Strategy Equipment Enhancement	-	
Other Minor Capital Support	-	
Prior Year Support		
Curricular Materials	-	
School Buildings Support: "D" Projects	-	
Technology Education Equipment	-	129,480
		10,868,035

OPERATING FUND - REVENUE DETAIL
PROVINCE OF MANITOBA (CONT'D)

Budget for the Year Ending June 30, 2021

Other Department of Education

Non-Resident	-	
Shared Services	-	
Special Needs	-	
Institutional Programs	-	
Nursing Supports (URIS)	-	
Substitute Fees	2,500	
General Support Grant	286,951	
Education Property Tax Credit	1,638,206	
Tax Incentive Grant	994,366	
Early Years Enhancement Grant	90,000	
Community Schools	-	
Healthy Schools Initiative	7,750	
Learning to Age 18 Coordinator	20,000	
Adult Learning Centres	-	
Other:		
<u>Provincial Exam Marking</u>	1,500	
<u>UCN - Wages and Benefits & Fees</u>	11,226	
<u>Healthy Child Manitoba - Wages, Supplies, Etc.</u>	41,000	
<u>Career Development</u>	100,000	
<u>Clinician Grant</u>	25,000	
_____ _____ _____ _____ _____ _____ _____ _____ _____		
	3,218,499	

Other Provincial Government Departments (Not including GBE's)

Employment Programs	-	
Other:	-	
_____ _____ _____ _____ _____ _____ _____ _____		
	0	

Funding of Schools Program (previous page)		10,868,035
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TOTAL PROVINCIAL GOVERNMENT REVENUE		14,086,534
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**OPERATING FUND - REVENUE DETAIL
NON-PROVINCIAL GOVERNMENT SOURCES**

Budget for the Year Ending June 30, 2021

Federal Government

Tuition Fees		-	
Transportation of Pupils		-	
French Language Monitor		-	
English as an Additional Language (Adults)		-	
Other:		-	
			0

Municipal Government

Special Requirement	9,235,630		
Less: Education Property Tax Credit	(1,638,206)		
Less: Tax Incentive Grant	(994,366)	6,603,058	
Other:		-	6,603,058

Other School Divisions

Tuition Fees		-	
Transfer Fees		-	
Residual Fees		12,000	
Transportation of Pupils		-	
Other:		-	
			12,000

First Nations

Tuition Fees		245,050	
Transportation of Pupils		-	
Other:		-	
			245,050

Private Organizations and Individuals (Includes GBE's)

Regular Tuition		96,000	
International Tuition		-	
Continuing Education		-	
Other Tuition:		-	
Food Service		90,000	
Government Business Enterprises (GBE's)		-	
Other:		-	
	SVRSS Marketing Lab Store	75,000	
	Transportation Services	9,600	
			270,600

Other Sources

Interest		58,000	
Donations		-	
Other:	Misc. School Revenue	4,200	
	Technology Ed. Programs	1,800	
	Division Office - Misc. Revenue	500	
	Substitute Fees and SVTA 0.50 FTE Wages	51,750	
	Apple Schools Grant - Wages, Benefits, Supplies	38,208	
	Transportation - Bus Usage and Parts	17,000	
	Maintenance - Car Plugs, Rentals, Etc.	18,480	
			189,938

TOTAL NON-PROVINCIAL GOVERNMENT REVENUE

7,320,646

OPERATING FUND - EXPENSE BY FUNCTION AND BY OBJECT

Budget for the Year Ending June 30, 2021

FUNCTION OBJECT	100	200	300	400	500	600	700	800	900	2021	2020
	Regular Instruction	Student Support Services	Adult Learning Centres	Community Education and Services	Divisional Administration	Instructional and Pupil Support Services	Transportation	Operations and Maintenance	Fiscal	TOTALS	TOTALS
Salaries	9,788,945	3,015,322	-	15,683	478,063	249,303	1,095,787	1,037,700		15,680,803	15,677,639
Employees Benefits and Allowances	627,775	430,635	-	3,003	52,195	42,347	211,307	202,004		1,569,266	1,528,728
Services	488,661	137,355	-	2,055	225,710	167,398	70,800	1,142,229		2,234,208	2,178,146
Supplies, Materials and Minor Equipment	754,123	71,331	-	43,457	9,700	57,650	493,692	88,350		1,518,303	1,550,727
Short Term Loan Interest and Bank Charges									5,000	5,000	5,000
Bad Debt Expense									-	0	0
Transfers	62,600	0	0	0	0	0	0	0	(PAYROLL TAX) 337,000	399,600	399,600
TOTALS	11,722,104	3,654,643	0	64,198	765,668	516,698	1,871,586	2,470,283	342,000	21,407,180	21,339,840

OPERATING FUND - EXPENSE DETAIL: FUNCTION 100

Budget for the Year Ending June 30, 2021

REGULAR INSTRUCTION	10 ADMINISTRATION	SINGLE TRACK SCHOOLS *			80 DUAL TRACK SCHOOLS **	90 SENIOR YEARS TECHNOLOGY EDUCATION	TOTALS
		20 ENGLISH LANGUAGE	50 FRANÇAIS	70 FRENCH IMMERSION			
CODE OBJECT \ PROGRAM							
3XX SALARIES							
320 Executive, Managerial and Supervisory	811,784						811,784
330 Instructional - Teaching	30752	5,766,653			1,595,469	765,149	8,158,023
350 Instructional - Other		195,858			31,600		227,458
360 Technical, Specialized and Service						53,509	53,509
370 Secretarial, Clerical and Other	344,807						344,807
390 Information Technology	193,364						193,364
Total Salaries	1,380,707	5,962,511	0	0	1,627,069	818,658	9,788,945
4XX EMPLOYEES BENEFITS AND ALLOWANCES	147,020	336,257			91,626	52,872	627,775
5-6XX SERVICES							
510 Professional, Technical and Specialized	13,600	68,306			17,774		99,680
520 Communications	92,164	573			137		92,874
540 Travel and Meetings		30,871			7,379		38,250
560 Tuition							0
570 Printing and Binding							0
580 Insurance and Bond Premiums	3,572						3,572
590 Maintenance and Repair Services	600	30,282			5,618	4,150	40,650
610 Rentals		13,721			3,279	3,200	20,200
630 Advertising	14,000						14,000
640 Dues and Fees	2,300	8,878			3,797		14,975
650 Professional and Staff Development	15,500						15,500
680 Information Technology Services	91,214	43,429			11,902	2,415	148,960
Total Services	232,950	196,060	0	0	49,886	9,765	488,661
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710 Supplies	14,060	253,838			36,817	205,575	510,290
740 Curricular and Media Materials	600	98,303			25,260	1,870	126,033
760 Minor Equipment		14,135			2,315		16,450
780 Information Technology Equipment	2,000	81,003			17,847	500	101,350
Total Supplies, Materials & Minor Equipment	16,660	447,279	0	0	82,239	207,945	754,123
95X-99 TRANSFERS							
960 School Divisions		50,524			12,076		62,600
980 Organizations, Individuals and Other Entities							0
Total Transfers	0	50,524	0	0	12,076	0	62,600
TOTALS	1,777,337	6,992,631	0	0	1,862,896	1,089,240	11,722,104

* 90% or more of enrolment is in one of the following instructional programs: English Language, Français, French Immersion.

** includes multi-track schools.

OPERATING FUND - EXPENSE DETAIL: FUNCTION 200

Budget for the Year Ending June 30, 2021

STUDENT SUPPORT SERVICES		10	30	40	50	60	70	
CODE	OBJECT \ PROGRAM	ADMINISTRATION /CO-ORDINATION	CLINICAL AND RELATED SERVICES	SPECIAL PLACEMENT	REGULAR PLACEMENT	RESOURCE SERVICES	COUNSELLING AND GUIDANCE	TOTALS
3XX	SALARIES							
320	Executive, Managerial and Supervisory	108,827						108,827
330	Instructional - Teaching					736,697	354,474	1,091,171
350	Instructional - Other		48,239		1,522,069		33,966	1,604,274
360	Technical, Specialized and Service							0
370	Secretarial, Clerical and Other	32,567						32,567
380	Clinician		178,483					178,483
390	Information Technology							0
	Total Salaries	141,394	226,722	0	1,522,069	736,697	388,440	3,015,322
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	11,067	19,878		339,617	36,450	23,623	430,635
5-6XX	SERVICES							
510	Professional, Technical and Specialized		109,000					109,000
520	Communications	1,025						1,025
540	Travel and Meetings	4,800	6,500				2,000	13,300
560	Tuition							0
570	Printing and Binding							0
580	Insurance and Bond Premiums							0
590	Maintenance and Repair Services	400	350					750
610	Rentals							0
630	Advertising	1,000	330					1,330
640	Dues and Fees	450						450
650	Professional and Staff Development	5,000	3,000					8,000
680	Information Technology Services	3,500						3,500
	Total Services	16,175	119,180	0	0	0	2,000	137,355
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT							
710	Supplies	2,200	4,500		7,170	100	5,600	19,570
740	Curricular and Media Materials	700	1,500		7,720	37,141	2,700	49,761
760	Minor Equipment		1,000		1,000			2,000
780	Information Technology Equipment							0
	Total Supplies, Materials & Minor Equipment	2,900	7,000	0	15,890	37,241	8,300	71,331
95X-99	TRANSFERS							
960	School Divisions							0
980	Organizations, Individuals and Other Entities							0
	Total Transfers	0	0	0	0			0
TOTALS		171,536	372,780	0	1,877,576	810,388	422,363	3,654,643

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 300

Budget for the Year Ending June 30, 2021

ADULT LEARNING CENTRES		10	20	
CODE	OBJECT \ PROGRAM	ADMINISTRATION AND OTHER	INSTRUCTION	TOTALS
3XX	SALARIES			
320	Executive, Managerial and Supervisory			0
330	Instructional - Teaching			0
350	Instructional - Other			0
360	Technical, Specialized and Service			0
370	Secretarial, Clerical and Other			0
390	Information Technology			0
	Total Salaries	0	0	0
4XX	EMPLOYEES BENEFITS AND ALLOWANCES			0
5-6XX	SERVICES			
510	Professional, Technical and Specialized			0
520	Communications			0
530	Utility Services			0
540	Travel and Meetings			0
560	Tuition			0
570	Printing and Binding			0
580	Insurance and Bond Premiums			0
590	Maintenance and Repair Services			0
610	Rentals			0
620	Property Taxes			0
630	Advertising			0
640	Dues and Fees			0
650	Professional and Staff Development			0
680	Information Technology Services			0
	Total Services	0	0	0
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT			
710	Supplies			0
740	Curricular and Media Materials			0
760	Minor Equipment			0
780	Information Technology Equipment			0
	Total Supplies, Materials & Minor Equipment	0	0	0
95X-99	TRANSFERS			
960	School Divisions			0
980	Organizations, Individuals and Other Entities			0
999	Recharge			0
	Total Transfers	0	0	0
TOTALS		0	0	0

OPERATING FUND - EXPENSE DETAIL: FUNCTION 400

Budget for the Year Ending June 30, 2021

COMMUNITY EDUCATION AND SERVICES		10	20	30	40	
		CONTINUING	ENGLISH AS AN	COMMUNITY	PRE-KINDERGARTEN	TOTALS
CODE	OBJECT \ PROGRAM	EDUCATION	ADDITIONAL LANGUAGE	SERVICES AND	EDUCATION	
			FOR ADULTS	RECREATION		
3XX SALARIES						
320	Executive, Managerial and Supervisory					0
330	Instructional - Teaching					0
350	Instructional - Other					0
360	Technical, Specialized and Service				15,683	15,683
370	Secretarial, Clerical and Other					0
380	Clinician					0
390	Information Technology					0
	Total Salaries	0	0	0	15,683	15,683
4XX EMPLOYEES BENEFITS AND ALLOWANCES					3,003	3,003
5-6XX SERVICES						
510	Professional, Technical and Specialized					0
520	Communications					0
540	Travel and Meetings				1,500	1,500
570	Printing and Binding					0
580	Insurance and Bond Premiums					0
590	Maintenance and Repair Services					0
610	Rentals					0
630	Advertising				500	500
640	Dues and Fees				55	55
650	Professional and Staff Development					0
680	Information Technology Services					0
	Total Services	0	0	0	2,055	2,055
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies				42,957	42,957
740	Curricular and Media Materials				500	500
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	0	0	0	43,457	43,457
95X-99 TRANSFERS						
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0	0	0
TOTALS		0	0	0	64,198	64,198

OPERATING FUND - EXPENSE DETAIL: FUNCTION 500

Budget for the Year Ending June 30, 2021

DIVISIONAL ADMINISTRATION		10	20	30	50	
		BOARD OF TRUSTEES	INSTRUCTIONAL MANAGEMENT & ADMINISTRATION	BUSINESS AND ADMINISTRATIVE SERVICES	MANAGEMENT INFORMATION SERVICES	TOTALS
CODE	OBJECT \ PROGRAM					
3XX	SALARIES					
310	Trustees Remuneration	98,000				98,000
320	Executive, Managerial and Supervisory		137,060	99,903		236,963
360	Technical, Specialized and Service					0
370	Secretarial, Clerical and Other		33,254	109,846		143,100
390	Information Technology					0
	Total Salaries	98,000	170,314	209,749	0	478,063
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	2,025	13,043	37,127		52,195
5-6XX	SERVICES					
510	Professional, Technical and Specialized	2,500		33,900	1,000	37,400
520	Communications		6,400	6,400		12,800
540	Travel and Meetings	24,700	6,800	5,500		37,000
570	Printing and Binding					0
580	Insurance and Bond Premiums	500		36,800		37,300
590	Maintenance and Repair Services		1,310	1,800		3,110
610	Rentals	100	600			700
630	Advertising	1,500		500		2,000
640	Dues and Fees	33,500	2,000	2,300		37,800
650	Professional and Staff Development	25,600	6,000	6,000		37,600
680	Information Technology Services			4,000	16,000	20,000
	Total Services	88,400	23,110	97,200	17,000	225,710
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT					
710	Supplies	5,500	4,000	0		9,500
740	Curricular and Media Materials		200			200
760	Minor Equipment					0
780	Information Technology Equipment					0
	Total Supplies, Materials & Minor Equipment	5,500	4,200	0	0	9,700
95X-99	TRANSFERS					
960	School Divisions					0
980	Organizations, Individuals and Other Entities					0
999	Recharge					0
	Total Transfers	0	0	0		0
TOTALS		193,925	210,667	344,076	17,000	765,668

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OPERATING FUND - EXPENSE DETAIL: FUNCTION 600

Budget for the Year Ending June 30, 2021

INSTRUCTIONAL AND OTHER SUPPORT SERVICES		05 CURRICULUM CONSULTING & ADMINISTRATION	10 CURRICULUM CONSULTING & DEVELOPMENT	20 LIBRARY / MEDIA CENTRE	30 PROFESSIONAL AND STAFF DEVELOPMENT	80 OTHER	TOTALS
CODE	OBJECT \ PROGRAM						
3XX	SALARIES						
320	Executive, Managerial and Supervisory	16,940					16,940
330	Instructional - Teaching				40,000		40,000
350	Instructional - Other			192,363			192,363
360	Technical, Specialized and Service						0
370	Secretarial, Clerical and Other						0
390	Information Technology						0
	Total Salaries	16,940	0	192,363	40,000	0	249,303
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	774		38,996	2,577		42,347
5-6XX	SERVICES						
510	Professional, Technical and Specialized				3,000	27,186	30,186
520	Communications						0
540	Travel and Meetings						0
560	Tuition						0
570	Printing and Binding						0
580	Insurance and Bond Premiums					1,200	1,200
590	Maintenance and Repair Services						0
610	Rentals						0
630	Advertising						0
640	Dues and Fees						0
650	Professional and Staff Development				71,112		71,112
680	Information Technology Services			64,900			64,900
	Total Services	0	0	64,900	74,112	28,386	167,398
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies			5,150	2,500	26,300	33,950
740	Curricular and Media Materials			20,400			20,400
760	Minor Equipment			1,000			1,000
780	Information Technology Equipment			2,300			2,300
	Total Supplies, Materials & Minor Equipment	0	0	28,850	2,500	26,300	57,650
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
	Total Transfers					0	0
TOTALS		17,714	0	325,109	119,189	54,686	516,698

OPERATING FUND - EXPENSE DETAIL: FUNCTION 700

Budget for the Year Ending June 30, 2021

TRANSPORTATION OF PUPILS		10	20	70	80	90	
CODE	OBJECT \ PROGRAM	ADMINISTRATION	REGULAR	ALLOWANCES IN LIEU OF TRANSPORTATION	BOARDING OF STUDENTS/ DORMITORIES	FIELD TRIPS AND OTHER	TOTALS
3XX	SALARIES						
320	Executive, Managerial and Supervisory	65,426					65,426
350	Instructional - Other						0
360	Technical, Specialized and Service		996,285				996,285
370	Secretarial, Clerical and Other	34,076					34,076
390	Information Technology						0
	Total Salaries	99,502	996,285		0	0	1,095,787
4XX	EMPLOYEES BENEFITS AND ALLOWANCES	17,856	193,451				211,307
5-6XX	SERVICES						
510	Professional, Technical and Specialized	100	500				600
520	Communications	2,050	4,700				6,750
540	Travel and Meetings	1,200	4,300			5,000	10,500
570	Printing and Binding						0
550	Transportation of Pupils		1,000				1,000
580	Insurance and Bond Premiums		26,500				26,500
590	Maintenance and Repair Services		7,000				7,000
610	Rentals		9,000				9,000
630	Advertising	500	900				1,400
640	Dues and Fees	550					550
650	Professional and Staff Development	1,000	4,500				5,500
680	Information Technology Services		2,000				2,000
	Total Services	5,400	60,400	0	0	5,000	70,800
7XX	SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710	Supplies	1,200	490,492				491,692
740	Curricular and Media Materials						0
760	Minor Equipment		1,500				1,500
780	Information Technology Equipment		500				500
	Total Supplies, Materials & Minor Equipment	1,200	492,492		0	0	493,692
95X-99	TRANSFERS						
960	School Divisions						0
980	Organizations, Individuals and Other Entities						0
999	Recharge		(86,924)			86,924	0
	Total Transfers	0	(86,924)	0	0	86,924	0
TOTALS		123,958	1,655,704	0	0	91,924	1,871,586

OPERATING FUND - EXPENSE DETAIL: FUNCTION 800

Budget for the Year Ending June 30, 2021

OPERATIONS AND MAINTENANCE	10	20	50	70	80	
CODE OBJECT \ PROGRAM	ADMINISTRATION	SCHOOL BUILDINGS MAINTENANCE	SCHOOL BUILDINGS REPAIRS AND REPLACEMENTS	OTHER BUILDINGS	GROUND	TOTALS
3XX SALARIES						
320 Executive, Managerial and Supervisory	51,718					51,718
360 Technical, Specialized and Service		797,725	71,196	40,882	47,864	957,667
370 Secretarial, Clerical and Other	28,315					28,315
390 Information Technology						0
Total Salaries	80,033	797,725	71,196	40,882	47,864	1,037,700
4XX EMPLOYEES BENEFITS AND ALLOWANCES	14,090	156,773	13,067	8,300	9,774	202,004
5-6XX SERVICES						
510 Professional, Technical and Specialized		14,000		1,000	1,000	16,000
520 Communications	900	4,100				5,000
530 Utility Services		432,500		49,700		482,200
540 Travel and Meetings	750	700				1,450
570 Printing and Binding						0
580 Insurance and Bond Premiums		151,300		5,400		156,700
590 Maintenance and Repair Services		148,000	72,979	11,500	49,500	281,979
610 Rentals		1,000			100	1,100
620 Property Taxes		150,000		34,500		184,500
630 Advertising	1,000	500				1,500
640 Dues and Fees	500					500
650 Professional and Staff Development	1,500	1,500				3,000
680 Information Technology Services		8,300				8,300
Total Services	4,650	911,900	72,979	102,100	50,600	1,142,229
7XX SUPPLIES, MATERIALS & MINOR EQUIPMENT						
710 Supplies	200	72,600	0	5,500	3,200	81,500
740 Curricular and Media Materials						0
760 Minor Equipment	100	4,000		750	2,000	6,850
780 Information Technology Equipment						0
Total Supplies, Materials & Minor Equipment	300	76,600	0	6,250	5,200	88,350
960 School Divisions						
999 Recharge						0
TOTALS	99,073	1,942,998	157,242	157,532	113,438	2,470,283

OPERATING FUND - DETAIL OF TRANSFERS TO (FROM) CAPITAL FUND

Budget for the Year Ending June 30, 2021

Transfers to Capital Fund

Category "D" School Buildings	-	
Bus Reserve	-	
Bus Purchases	-	
Other Vehicles	-	
Furniture/Fixtures & Equipment	-	
Computer Hardware & Software	-	
Assets Under Construction	-	
Other: _____	-	

_____		0

Less: Transfers from Capital Fund

_____	-	

_____		0

Net Transfers to (from) Capital Fund

0

CAPITAL EXPENDITURES FOR STATISTICS CANADA

Budget for the Year Ending June 30, 2021

(include additions to work in progress)	New Assets/ Renovation/Retrofit	Purchase of Used Cdn. Assets	Total Capital Expenses
Land			-
Building Construction			-
School Buses, Vehicles & Equipment	-		-
Software			-
Total	-	-	-

Note: The amounts entered here should be for the Division's own expenses only, not those funded by PSFB.

STUDENT ENROLMENTS (FRAME) AND TRANSPORTATION STATISTICS

ENROLMENTS BY PROGRAM	Estimated F.T.E. Enrolment September 30, 2020
REGULAR INSTRUCTION	
English Language - Single Track	970.5
Francais - Single Track	-
French Immersion - Single Track	-
Dual Track	
- English Language	180.4
- Francais	-
- French Immersion	77.6
- Other Bilingual	-
Senior Years Technology Education	258.0
	<u>140.0</u>
TOTAL NUMBER OF FULL TIME EQUIVALENT K - 12 STUDENTS	<u><u>1,368.5</u></u>

TRANSPORTATION OF PUPILS	
TRANSPORTED STUDENTS (September 30)	1,260
TOTAL KILOMETERS - LOG BOOK (For the period ended June 30)	681,686
TOTAL KILOMETERS - BUS ROUTES (For the period ended June 30)	745,396
LOADED KILOMETERS (For the period ended June 30)	623,261

FULL TIME EQUIVALENT PERSONNEL EMPLOYED

For the 2020/21 Fiscal Year

CODE	OBJECT \ FUNCTION	FUNCTION 100	FUNCTION 200	FUNCTION 300	FUNCTION 400	FUNCTION 500	FUNCTION 600	FUNCTION 700	FUNCTION 800	TOTALS
320	Executive, Managerial, and Supervisory	7.86	1.00			1.63	0.11	0.72	0.54	11.86
330	Instructional - Teaching	91.61	11.81							103.42
350	Instructional - Other	8.92	59.82				6.69			75.43
360	Technical, Specialized and Service	1.86			0.40			31.40	18.98	52.64
370	Secretarial, Clerical and Other	9.53	0.75			2.75		0.68	0.50	14.21
380	Clinician		2.00							2.00
390	Information Technology	3.00								3.00
TOTALS (excluding Trustees)		122.78	75.38	0.00	0.40	4.38	6.80	32.80	20.02	262.56

510 Clinicians contracted/outsourced/private or employed by other divisions on a Full Time Equivalent basis		1.00
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310 TRUSTEES		7.00
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**CALCULATION OF ADMINISTRATION COSTS
AS A PERCENTAGE OF TOTAL EXPENSES**

Administration Costs

Divisional Administration, Function 500	765,668
Less: Liability Insurance	35,676
Administration portion of self-funded expenses (see below)	0 *
Trustee election costs	2,000
	<u>727,992 (A)</u>

Expense Base

Total Operating Expenses	21,407,180
Plus: Transfers to Capital	0
Less: Adult Learning Centres, Function 300	0
	<u>21,407,180 (B)</u>

Percentage (A) / (B) 3.40%

% increase in 2020/21 Special Requirement 2.00% Limit Met

Maximum Allowable Percentage 3.48%

Special Requirement Limit	Met	Exceeded
If FTE Enrolment is 5,000 or over	2.70%	2.40%
If FTE Enrolment is 1,000 or less	3.53%	3.42%
If FTE enrolment is between 1,000 and 5,000	3.48%	3.37%
Northern Division	4.25%	4.25%
If FTE enrolment is between 1,000 and 5,000:		
2% Special Requirement limit met - To a maximum of 3.53%	2.94% + (5,000 - enrolment) x 0.0001475%	
2% Special Requirement limit exceeded - To a maximum of 3.42%	2.85% + (5,000 - enrolment) x 0.0001425%	

Self-Funded Expenses (fully offset by incremental revenues):

Foreign Student Programs

Expenses ⁽¹⁾	
Instructional	-
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

Self-Administered Pension Plans

Expenses ⁽¹⁾	
Administration (deducted above)	- *
Other: _____	-
	<u>0</u>
Associated Revenue ⁽²⁾	<u>-</u>

(1) Incremental costs of the program.
 (2) Tuition fees from foreign students or the pension plan administration fee.